

AHMADIYYA MUSLIM SCHOOL

E n g a g e - E m p o w e r - E x c e l

Assalam o Alaikum Warehmatullah Wabarakatuhu

By the grace of Allah, Calgary Jamaat has been blessed with the establishment of the Ahmadiyya Muslim School. We are about to begin our third year filled with hope, vision, and excitement. As we begin this new journey, we wish everyone the greatest success as we welcome our new students to the Ahmadiyya Muslim School. We are so delighted that you are part of our amazing learning and teaching community.

We welcome and value your positive energy and dedication to excellence in education. We look forward to working with all of you. It is of utmost importance for the members of the Ahmadiyya Muslim School to fully commit to ensure that every child succeeds in their learning goals.

Adila Munir

Principal

principal.calgary@ahmadiyyaschool.ca

School Timings:

Monday-Thursday: Start Time – 8:30AM

Lunch – 11:30AM - 12:15 PM

Dismissal – 3:15PM

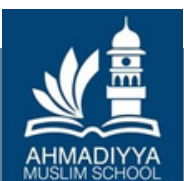
Friday: Start Time – 8:30 AM

Dismissal – 12:30 PM

- **Drop Off and Pickup for Div 1 i.e Kindergarten, Grade 1 & Grade 2 will be from Main Entrance.**
- **Drop Off and Pickup for Div 2 i.e Grade 3, Grade 4, Grade 5 & Grade 6, will be from the Lajna Entrance.**
- **Students should arrive at the school doors between 8:20 AM and 8:30 AM. A child entering the school after 8:30 AM will be considered late.**
- If your child arrives the school after 8:30 AM, please inform the school and use the Main entrance to enter the mosque building.
- Once you reach the school main entrance, please use the buzzer to inform the school or call at 403-355-6313.
- **All Late students need to come to the school office before going to their classes.**
- School Doors will be open from **3:15 PM to 3:30 PM for pickup.**
- Parents will have 15 minutes to pick up their child after dismissal, afterwards the child will wait in the school .
- **Note: If your child is going to be absent, please make sure to inform the school using the school phone absence line or email.**

Student Absence:

The safety of the children enrolled in the AMS Kindergarten Program is of the utmost importance to us. Therefore, any changes to your child's attendance (ABSENCE or LATE ARRIVAL) **MUST BE COMMUNICATED BY A PARENT/GUARDIAN to the AMS Office or concerned teacher.**



4353 54 Ave NE, Calgary, AB T3J 4L3 # 403-355-6313

info.calgary@ahmadiyyaschool.ca

www.ahmadiyyamuslimschool.ca

Covid - 19 Guidelines:

Please adhere to the following guidelines set in place by the Government of Canada regarding COVID-19.

- Check your child's temperature every morning. If they are too warm or have a cough or runny nose, please keep them home.

Your child must be prepared with the following on Thursday, September 1st, 2022:

- Indoor shoes (all black non skid shoes)
- Water bottle – water fountains in the Masjid are restricted due to COVID-19
- Weather appropriate clothing for outdoor play
- Healthy lunch and snack
- No school supplies or books need to be brought to school – everything will be provided.
- Gym Shoes (Incase the Black Indoor shoes are nt appropriate for running)

School Office:

- 1- School office hours are 8:30 AM to 3:30 PM (Monday to Thursday) and 8:30 AM to 12:30 PM (Friday).
- 2- Once you call the school and cannot reach anyone, please call again in a matter of urgency or leave a voicemail, if the matter is not pressing.
- 3- If you need to visit the school office please make sure to inform the school ahead of time. Once you reach the School entrance, please ring the buzzer/ call the school and wait for permission. This protocol is important for the safety of our students.

School Calendar:

Please visit School website: www.ahmadiyyamuslimschool.ca for the school calendar 2022-2023.

School Uniform:

Please visit School website: www.ahmadiyyamuslimschool.ca for the school uniform guidelines. The items with school crest (logo) are available through the uniform order, while the remaining items can be bought from any store.

Transport:

Please visit School website: www.ahmadiyyamuslimschool.ca for the school and fill out the transportation request form.

IMPORTANT NOTE: In case of any changes in address, phone number, email address, pickup arrangements please inform the school in a timely manner through a phone call or email (Please do not leave voicemails concerning time sensitive matters). Please note that your child will not be released to a person which is not included in the pickup list or the school had been informed by the parent.

Tuition Fee and Payment Options

Kindly note that the tuition fee for Ahmadiyya Muslim School is \$ 100.00 per month per child (\$ 1000.00 per year). The fee can be paid on a monthly or annual basis.

It is the parent's responsibility to pay the child's fee on time. The fee will be due at the start of every month. The payment should be made before the 7th of every month, after the due date, **a charge of 5% per month** will be applied to the fee.

For your ease, several payment options are being provided. Find below the modes of payment and required information.

Fee payment Options:

1- E- Transfer

"accounts.calgary@ahmadiyyaschool.ca"

2. By cheque:

Cheque payable to Ahmadiyya Muslim Schools Society Alberta

3. Cash (In school)

Due to Covid Restrictions, we would request parents to call the office to make an appointment for cash fee payment. A receipt will be provided for the amount paid.

4. Bank Transfer:

Account Name: Ahmadiyya Muslim Schools Society Alberta

Transit# 00846

Bank # 003 (Royal Bank Transfer)

Account# 1003276

Please make sure to inform the school of any payment made through E-Transfer, Cheque or Bank Transfer and do not forget to put your child's name and grade in comments when making the payments. Make sure to provide the receipt to school through an email after the payment.

For any questions or concerns, please do not hesitate to contact the school or your child's teacher.